

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and pa complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority: Wintringham Parish Council

County area (local councils and parish meetings only): Ryedale District Council

Financial year ending 31 March 2020

Prepared by (Name and Role): Philip Clark, Parish Clerk & RFO

Date: 03/07/20

	£	£
Balance per bank statements as at 31/3/20:		
Current Account	5,694.76	
account 2		
account 3		
account 4		
[add more accounts if necessary] account 5		
account 6		
account 7		
account 8		
	5,694.76	5,694.76
Petty cash float (if applicable)		0.00
Less: any unpresented cheques as at 31/3/20 (enter these as negative numbers)		
Cheque 289	-123.00	
Cheque 288	-15.00	
item 3		
item 4		
[add more lines if necessary] item 5		
item 6		
item 7		
item 8		
	-138.00	-138.00
Add: any un-banked cash as at 31/3/20		
	0.00	0.00
Net balances as at 31/3/20 (Box 8)		5,556.76